

Appendix 2: TFAM Installation Notices for Selected Exhibition Proposals

1. Artist(s) should communicate with TFAM on transportation and exhibition installation schedule, which should be listed in a contract and then executed. Exhibition installation must be completed at least 2 days prior to the exhibition opening date (to allow time for venue cleaning, testing, and lighting adjustment).
2. After the exhibition ends, artwork(s) must be de-installed and moved out of the museum on the next day, with the exhibition venue returned to its original conditions.
3. Exhibition must be installed within the designated area. Public facilities in the museum (such as doors, open spaces, corridors, walls in public areas, lobby, safety doors, fire hydrants, security monitors, infrared sensors, etc.) shall not be dismantled, occupied, or used for displaying promotional materials.
4. Floors, walls, columns, ceilings inside the exhibition space shall not be punctured, penetrated, altered, drilled with nails, or directly pasted with adhesives. Any damage or water leakage caused shall be restored.
5. No dangerous items are allowed in the museum, and open flames are strictly prohibited.
6. The artworks displayed shall be appropriate for the museum's exhibition space. In principle, the load per square meter shall be within 400 kg. Exhibition installation must be communicated with the case officer of the museum prior to execution.
7. Large exhibits, such as sculptures, metal bars, platforms, or other heavy objects, need to be lifted off the floor when being moved to avoid causing any scratches. Any damage caused shall be restored.
8. The artist(s) shall remove any refuse resulting from exhibition installation or dismantlement from the museum as soon as possible.
9. In principle, any audio-visual equipment required for the exhibition shall be prepared by the artist(s).

10. For artwork(s) with sound effects, the exhibition space must be soundproof to avoid disturbing other nearby exhibitions. For operations and maintenance during the exhibition period, please provide an operations manual for any audio-visual machines, computers, and other equipment used in the exhibition.
11. Congratulatory flower arrangements are not allowed in the exhibition space, and except for the exhibiting artworks, no other displays are allowed in the exhibition space.